

MOBILE PHONE, DEVICE AND WEARABLE TECHNOLOGIES PROTOCOL

RATIONALE

At St Brigid's Catholic School Wynyard, parents/carers are always welcome to contact our administration office in relation to their child. At St Brigid's Catholic School Wynyard, we actively promote positive learning environments ensuring opportunities for safe social interactions and where physical activity is encouraged. We also acknowledge that while technology is a part of the everyday life of children and young people, including how they learn, communicate, work and play, it also is the responsibility of our school to ensure disruptions to learning are minimised wherever possible.

PURPOSE:

The purpose of this protocol is to ensure that students and parents/carers understand the expectations in relation to students with mobile phones, devices and wearable technologies and consequences of using these devices without an exemption approved by the Principal.

St Brigid's Catholic School acknowledges that:

- The right of every student and staff member to a safe and respectful school environment is protected.
- The right of every student and staff member to learn and teach in a mutually supportive environment is protected.
- Students, staff, and parents/guardians/carers are able to interact in harmony.
- Empathy, understanding, responsibility and accountability within the student body are promoted through encouraging students to reflect on choices and the impact of those choices on others.
- Student behaviour is managed in a just and fair manner according to individual needs, where a clear set of expectations regarding student behaviour is developed and consistently implemented.
- Parents/guardians/carers are kept informed of their student's behaviour, both positive and negative.

KEY PRINCIPLES

- In normal circumstances, parents or caregivers wishing to leave messages for their children should do so by telephoning the school; school staff will endeavour to ensure that messages are passed on during class breaks.
- School office staff may also assist students who need to contact family or other persons in an emergency.
- At the start of each school day, any student's mobile phone, mobile device or wearable technology must be switched off and deposited for secure storage. This storage box will go to the office and staff will tick off students' names on a class list who place their device into the storage box. The device will be returned at the conclusion of the school day and cross checked against the class list.

- Students are not permitted to possess or use a personal mobile phone, mobile device, or wearable technology during school hours while at school or involved in school activity, unless they have been provided with an exemption.

STUDENTS USING MOBILE PHONE, DEVICE AND WEARABLE TECHNOLOGIES WITHOUT AN EXEMPTION

If a student uses their mobile phone, device or wearable technologies contrary to this Protocol without an exemption:

If the first instance:

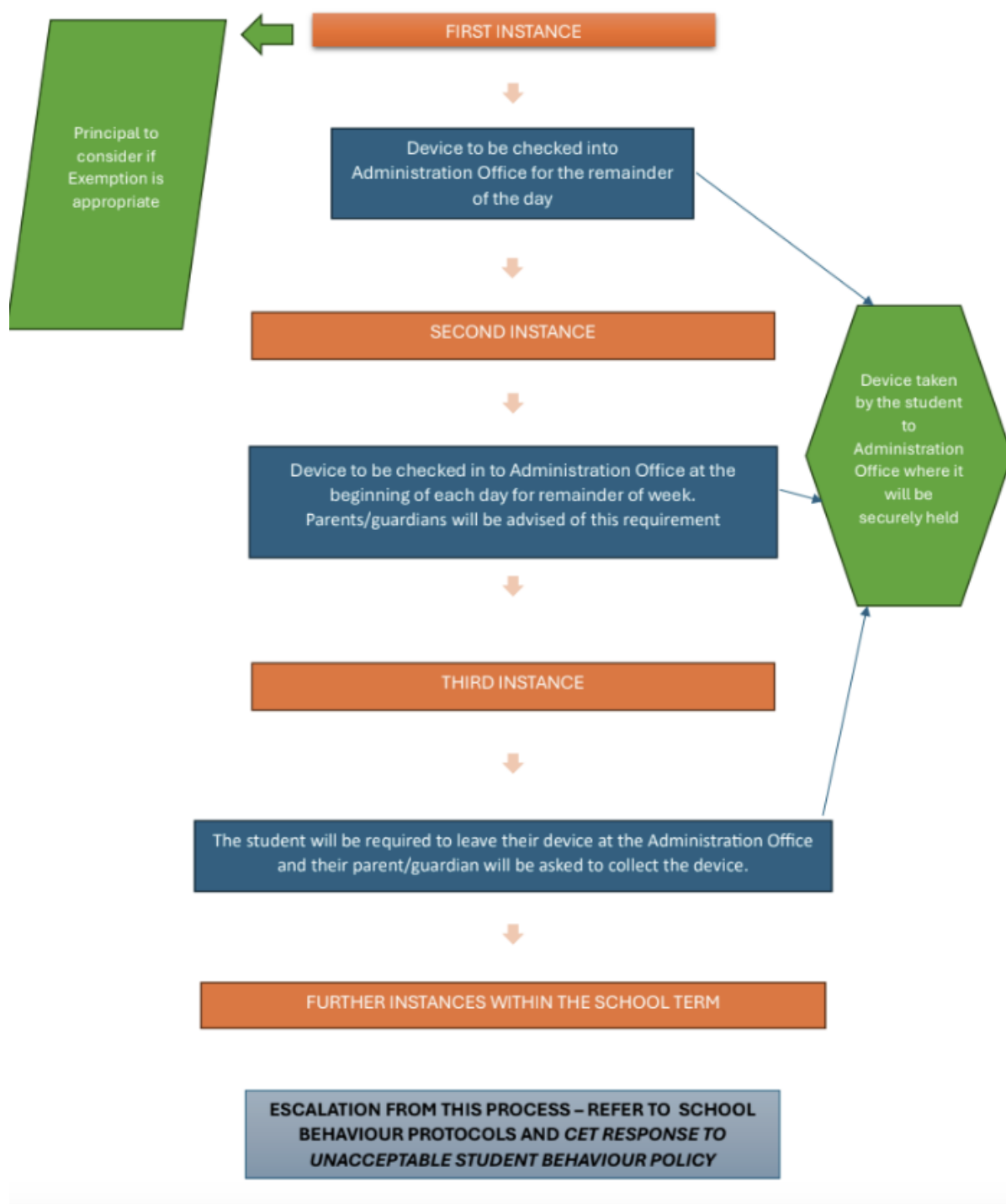
The student will be asked to take the device to the Administration Office until the end of the school day. The device will be stored securely and entered in the Device Register by the Administration staff.

If a student has a second instance:

The student will be required to leave their device at the Administration Office at the beginning of each day for the remainder of the week. Parents/guardians will be informed of the breach and of this requirement.

If a student has a third instance:

The student will be required to leave their device at the Administration Office until a parent/guardian can attend to collect the device. If a student continues to breach this Mobile Phone, Device and Wearable Technologies Protocol, the School will follow actions as outlined in the School's Behaviour Protocol and, where appropriate, action will be taken in accordance with Catholic Education Tasmania's Response to Unacceptable Student Behaviour Policy, the Principal must take steps in accordance with Catholic Education Tasmania's Response to Unacceptable Student Behaviour Procedure.



Exemption for Mobile Phones, Devices and Wearable Technologies

Application for Exemption to the Catholic Education Commission Tasmania (CECT) Mobile Phones, Devices and Wearable Technologies Policy.

- St Brigid's Catholic School Wynyard recognises that there may be the need for a student to have a mobile phone, device or wearable technology during school hours or during a school approved activity.
- The purpose of this document is to provide a user-friendly form for those parents/guardians and independent students who apply for an exemption to the CECT Mobile Phones, Devices and Wearable Technologies Policy and to ensure St Brigid's Catholic School Wynyard records all exemptions.
- Upon completion of this form by the parent/guardian/independent student for whom the exemption is being sought, the form should be submitted to kylie.lockett@catholic.tas.edu.au
- The application and supporting documentation will be considered by the Principal (or delegate) to make a decision. Parents/guardians/independent students will be notified of the decision in writing.

Details:

Date of Application:	
Students full name:	
Students grade:	
Parent/guardian name:	
Parent/guardian contact number:	
Parent/guardian email address:	

This application was initiated by:

☐	Parent/Guardian
☐	Independent Student



St Brigid's
CATHOLIC SCHOOL WYNYARD

Reason for Exemption:

Learning	Specific learning activities documented within a unit of work, for instance a unit plan or scope and sequence	☐
	Reasonable adjustments to a learning program because of diagnosed disability and/or learning difficulty documented in an Individual Learning Plan	☐
	Cross campus travel (confirmed by the student's timetable)	☐
	Are offsite, not on school grounds, and unsupervised with parental permission documented in the student record, for example student study line	☐
	Students on school endorsed work experience, work placement or school-based apprenticeship/traineeship (<i>for the duration of the placement only</i>)	☐
	Students undertaking Vocational Education and Training not on a CET school campus, for example TasTAFE (<i>for the duration of the hours of the course only</i>)	☐
Health & Wellbeing	Students with a physical or mental health condition documented in the student record, including in medical action plans etc	☐
	Students who are carers documented in the student record	☐
Excursions & Camps	Travel to and from excursions documented in the school's risk assessment plan	☐
	An excursion or camp documented in the school's risk assessment plan (<i>for the duration of the excursion only</i>)	☐
Extenuating Circumstances	Principal to provide reason below:	☐

Parent/guardian or Independent student comment/additional information

Signature of Parent/Guardian:
Signature of Student:

Principal

☐	Approved on:
	Signature of Principal:
	Period of Exemption:
☐	Declined (parent/guardian or independent student advised)